

# People-led Policy Panel Participant Role Description



**Our voices ■ Our choices**

Thank you for your interest in joining our exciting new People-led Policy Panel. This briefing tells you more about the role of panel participants.

## **Background:**

The Scottish Government is interested in developing adult health and social care support policy with people who have lived experience of using, or trying to use adult health and social care support in Scotland. This might be as a supported person or as a carer. It has funded Inclusion Scotland to recruit 50 people to make up a **Policy Panel** of people to help them. Within this Policy Panel there will be 20 people recruited to be a **Core Group** of people who have used, or have not been able to get adult social care support. This group will meet four times a year. They will directly communicate with the Ministers for Health and Sport.

## **The main purposes of the new voluntary role are to:**

- Share your experiences of using or trying to use adult social care support in Scotland.
- Put forward ideas and solutions to issues raised about adult social care support.
- Respond to policy ideas that the Scottish Government or other agencies want to get your feedback on.
- Help us design and promote a new way of working that can be used by decision makers in Scotland to shape policies and services in Scotland.

## **Who would suit this new role?**

You do not need to have any experience of talking in public. You do not need to know a lot about how decision makers, like the Scottish Government, operate. We can offer training and support to make sure that you understand how things work. You will have the opportunity to put forward your views and ideas in the format that you feel most comfortable with.

We are looking for a mixture of people from across Scotland who use adult social care support in different ways. We are looking for people who are used to talking in public as well as people who have never given their views before.

We do need people who are able to listen to other people's views and be respectful of other people's experiences. It is important that everyone feels safe and comfortable to contribute so we can hear a range of views and experiences.

## **Does this sound like you?**

If this sounds like something that you would be interested in helping with then please fill out the application form for the People-led Policy Panel. If you want to be considered for the Core Group then make sure that you say 'Yes' to being in the Core Group at the end of the form. We do ask a lot of questions in the application form. We only do this to make sure that we get a fair mix of people. If you need support to fill in the form, please get in touch.

## **How much time will this role take up?**

The first meeting will be the Launch Event for the Policy Panel on the morning of Wednesday the 31st October in Stirling Court Hotel. This will be the opportunity to meet with all the Policy Panel participants, followed by a meeting of the Core Group in the afternoon.

The Core Group plans to meet four times between October 2018 and June 2019. There may be some additional meetings for training, if needed.

We may hold a second event in June 2019 for the whole Policy Panel and the Core Group to get back together so we can see what has been achieved and what we could be doing better.

As a new project, we do not yet know how often we will be contacting you after the Launch Event in October. We will be coming back to you to ask your opinions on policy ideas and solutions being looked at until June 2019, to start with. If everything is working well, we will ask if you want to stay involved. You can leave the Core Group and / or the Policy Panel at any time. We only ask that if you decide to leave the project that you give us five minutes of your time to tell us what you think about the Core Group and the Policy Panel.

## **Expenses:**

Inclusion Scotland knows that sometimes people cannot take part in activities due to a range of barriers. To make sure that everyone can take part in this Core Group and Policy Panel we have put aside money to cover the reasonable expenses that participants will need to spend to take part. We also aim to ensure that all known individual needs are met. If you are selected to be part of the Policy Panel we will contact you about what expenses and requirements you have to make sure we can support you to take part.

## **Who do I contact at Inclusion Scotland?**

Your contacts are:

April O'Neil [april@inclusionScotland.org](mailto:april@inclusionScotland.org) 0131 281 7368

## What can you expect from us?

- You will be treated with respect
- Your views and time will be valued
- We will always try to find a way to break down barriers to taking part
- We will provide feedback and follow-up on what you contribute

## What will you get out of the Core Group and Policy Panel?

- You will play a part in designing better adult social care support in Scotland
- You will help show the value of decision makers and people with lived experiences working together
- You will gain more knowledge about how decision makers work
- You will learn more about the varied experiences of people using adult social care support in Scotland
- You will be offered relevant training, if you need it

## How do I apply?

You can download the application form in the Word format and send it to us or complete an online form here <http://inclusionScotland.org/social-care-policy-panel>

## What happens if I am not selected for the Core Group or the Policy Panel?

If you are not selected it will just be because we have a limited number of places available and we need to make sure that the groups fully represent all people across Scotland using or wanting to use adult social care support. We will let you know within ten days of the closing date.

Inclusion Scotland has many other opportunities for you to take part in other Policy Panels and activities. You can find out more about what the organisation is doing by becoming a member for free or follow our social media accounts. To become a member follow the link <http://inclusionScotland.org/become-a-member> on our website.

## Inclusion Scotland

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